



Spruce York Wedding & Event Accessory Hire - Booking Form

Contact Details

Name (s) : _____

Address: _____

Post Code: _____ Contact Number: _____

Email: _____

I would like to subscribe to the Spruce York mailing list for news / offers (tick box to consent)

Event Details

Type of Event: _____ Wedding / Event Date: _____

Venue Address (For delivery of hire items) : _____

_____ Post Code: _____

Venue Contact Name: _____

Venue Contact Email: _____

Venue Telephone Number: _____

Wedding/Event Starting Time: _____ Finishing Time: _____

Items Available to Hire (Please put quantities in the circle next to any items you would like to hire)

- Confetti Tray & 24 Disposable Cones (Confetti not included) £35 for 1 tray or £30 per tray for 2 or more trays. (Please circle which colour you would like to hire): Gold and Dark Green, White & Wood, Navy & Silver, Pale Pink & wood, Peach and Wood, Lavender & White, Sunflower Yellow & Gold
- Hexagon Plain Wooden Cake Stand £40
- Hexagon Wooden Cake Stand with personalised text or logo £50
- Metal table name/ number stands £4 each
- Hexagon wooden table numbers £4 each
- Circle wooden table numbers £4 each
- 'A Little Treat for your Dancing Feet' wooden flip flop crate Dark Green, Gold White, Navy Blue, Pink, Lavender, Black £15
- Small toiletry wooden crate Dark Green, Gold White, Navy Blue, Pink, Lavender, Black £15
- Wedding Party Wooden Coat Hangers; £4 each or 10 for £35
- Mini wooden picnic bench food display table £15 each or £10 each if more than 1 ordered
- Take a seat either side log slice £20
- Giant Wood & Rope naughts & crosses £20
- Giant Wooden Tumble Tower Game £20
- Giant Wooden Dark Green 4 in a row £50
- Oak Tealight Strip with Tealights £5 each
- 'To the Wedding' Wooden Arrow Sign £10

Notes (please let us know any special requirements):

Please email your booking form and the attached signed T's & C's to info@spruceyork.co.uk



Spruce York Wedding Accessory Hire Booking Form - Terms & Conditions

Thank you for hiring our Yorkshire made wedding and event accessories.
We hope you have a fabulous day and our accessories add a special touch to your wedding or event.

Spruce York -Terms and Conditions

1. Booking Form and Booking Fee

To book your hire accessories please return this booking form along with the signed terms and conditions via email to info@spruceyork.co.uk A £20 non refundable booking fee is due upon return of your booking form. (payable via bank transfer or cheque to the Spruce York bank details which will be on the invoice we will email you on receipt of a completed booking form). Once the booking form and booking fee is received we will contact you via email to confirm receipt, we will then reserve the requested items for your event date and book in the drop off and collection dates in our system.

2. Drop off and Collection

Spruce York will deliver the requested hire items the day before or on the morning of your wedding or event date. We will agree with you or your wedding co-ordinator a time for drop off and a collection time for the following day.

3. Delivery Area

Spruce York's item hire prices are inclusive of delivery and collection to postcodes in North Yorkshire. If you are outside of North Yorkshire please let us know and we can quote you for delivery fees to your venue location.

4. Minimum order value:

Our minimum order value is £30.

5. Exclusions:

Confetti Trays and Flip-Flop or Toiletry Crates do not include confetti, flip flops or toiletries. Confetti trays do include disposable wooden cones for you to put your own confetti in, the mini wooden cones don't need to be returned with the tray.

6. Balance due date

The final balance is due 30 days before your event or wedding.

7. Use of hire items

Hire accessories should only be used for their intended purpose. If any items are damaged during the event please let us know, a damaged item fee will then be charged this is 50% of the retail value of the item. Children should be supervised whilst using hire items. Candles should not be left burning unattended in the tealight holders. Spruce York accepts no liability for any accidents or injuries which occur whilst using our hire accessories.

Payment Details

Please make payment of your Booking Fee (£20) via bank transfer upon receipt of your invoice which we will email to you when we receive your completed booking form. The final balance is due 30 days before your event via bank transfer,.

I/ We accept the Spruce York Terms and Conditions and would like to book the selected accessories for our event

Name:**Signature:**.....